

## IME

### Assembly & dismantling service

Need a hand to put up or take down your stand? No problem. Our qualified personnel will be glad to help. Or you don't want to be involved at all? That's no problem either. When booking your stand the following assembly services are available:

**Option 1:** Aided assembly & dismantling, starting at only US\$ 639.99 \*  
Our team provides support while you assemble and dismantle your stand.

**Option 2:** Guided assembly & dismantling, starting at only US\$ 899.99 \*  
Only one member of your team has to be present during assembly and dismantling. Our team does exactly what you tell them to do.

**Option 3:** Instructed assembly & dismantling, starting at only US\$ 2,749.99 \*  
You deliver your stand to us in boxes and provide our team with complete instructions on how to build your stand and what it should look like in the end. Our team does all of the work. That way, your stand will be assembled when you arrive at the fair. And when your business is done, let us worry about dismantling your stand. We'll pack up everything and ship it wherever you need it to go.

### Stand security service

Better safe than sorry ...

We take pride in the fact that IME has had fewer than twenty reported incidents of stolen property in the past 5 years. This, of course, is due partly to our trustworthy exhibitors and visitors, but also to our excellent security service. We offer three options for stand security.

**Option 1:** Off-hours (*außerhalb der Öffnungszeiten*) basic security, starting at only US\$ 399.99 \*

From 6 p.m. to 7 a.m., our security patrols will come by your stand at regular intervals and make sure everything is safe and sound.

**Option 2:** Off-hours dedicated security, starting at only US\$ 1,499.99\*  
From 6 p.m. to 7 a.m., one of our security officers will be permanently posted at your stand. Anybody trying to break into your stand will definitely think twice.

**Option 3:** 24/7 premium security, starting at only US\$ 5,869.99 \*  
From the minute you put up your stand to the minute you take it down, our security personnel will make sure your stand and the valuables located there receive premium protection.

### Waste disposal service

**Option 1:** Basic waste disposal service, starting at US\$ 26.99 \*

Waste is picked up from your stand every evening when the fair closes to the public at 6 p.m.

**Option 2:** Waste disposal service plus, starting at US\$ 449.99 \*

Waste disposal plus is for standard non-hazardous (*ungefährlicher Abfall*) waste (wood, metal, plastic, fluids) produced by machines on your stand. Whenever your wastebasket is full you can call the waste disposal service and have them pick up your waste.

**Option 3:** Hazardous materials disposal service, starting at US\$ 1,699.99 \*

This service is for waste that is potentially harmful to human beings and / or the environment. A secured disposal container can be made available for stands producing this type of waste. The container will be emptied every 60 minutes.

### Food & beverages service

**Option 1:** Basic catering service, starting at US\$ 14.99 \*

Your stand will be included in our catering service's lunchtime rounds. Our catering service offers various refreshments and snacks which you can buy at your stand.

**Option 2:** Catering service plus, starting at US\$ 349.99 \*

You can choose from three different types of meals at lunchtime (vegetarian, kosher and halal also available), delivered directly to your stand. No additional costs involved.

**Option 3:** Catering service standby, starting at US\$ 199.99 \*

Order a meal whenever you feel like it and have it delivered to your stand. The bill is payable at the end of the fair.

### Translator service

The prices and options for this service depend on the language for which you require a translator. Contact one of our service managers to find out more.

Keep in mind that you need to book the translator service at least 3 weeks in advance of the first day of the fair to have a translator available at your stand.

\* Prices vary depending on the size of the stand.