

Track 2 Unit 1 A2 Exercise a.

Voiceover: You have three new messages. Please enter your code.

Message 1

Recorded voice: Friday, the twenty-fourth of October, 2.45pm

Man: Hi this is Mick from Outback Training, calling with a message for Tanja Fisher. It's about the training course in January. It's great that twelve people have signed up – and thanks for sending me the list so quickly. It means I can go ahead and sort out accommodationⁱ at the Schwarzwald Treeline Centre. As you know, they're all going to be climbing trees, so what I need from you is information about the size of each person who's signed upⁱⁱ. In that way, I can organise safety equipmentⁱⁱⁱ that fits correctly. So, Tanja, can you measure each person and send me the details as soon as you can. Oh, and if anyone else registers, let me know by Tuesday. Thanks Tanja, and have a nice day.

Track 3 Message 2

Recorded voice: Friday, the twenty-fourth of October, 13.23pm

Woman: Hi Tanja, it's Penny here. Tanja I can't find my office keys anywhere, and I was wondering whether I may have left them in your office this morning. That's where I saw them last, anyway. I remember they were lying on top of my file, and it's possible that when I picked up the file the keys slipped off. If they're not on the desk, they might be under the desk. So would you mind checking, just in case? And maybe ask David if he's seen them. If you find them, you can reach me at home – I decided to go home early today because I'm absolutely lost without my office keys! Oh, and the key ring's got a fluffy pink pig mascot, and the pig's wearing a kilt. Anyway, Tanja, thanks, and hope to hear from you soon!

Track 4 Message 3

Recorded voice: Friday, the twenty-fourth of October, 4.22pm

Woman: Guten Tag Frau Fischer. Hier ist Nicola Stahl von EazyPrinz. Zuerst einmal vielen Dank für die Bestellung von 500 Plakaten. Leider brauchen wir doch noch eine Angabe von Ihnen: Soll das Papier matt oder glänzend sein? Könnten Sie uns sobald wie möglich Bescheid geben? Andernfalls werden wir die Lieferfrist nicht einhalten können. Ich bin nächste Woche nicht im Büro, aber meine Kollegin, Frau Schweizer, wird Ihnen weiter helfen. Sie können Frau Schweizer unter dieser Telefon-Nummer erreichen: 07721- 3404, Durchwahl 112. Ihre E-Mail-Adresse lautet schweizer@eazyprinz.de, das ist s-c-h-w-e-i-z-e-r at e-a-z-y-p-r-i-n-z-punkt de. Auf Wiederhören!